



Employment Application

100 Carolina Meadows, Chapel Hill, NC 27517

Fax: 919-932-9603

Email: jobs@carolinameadows.net

AN EQUAL OPPORTUNITY EMPLOYER

TOBACCO-FREE CAMPUS

Carolina Meadows conducts criminal background checks and drug testing on all employees.

Employment at Carolina Meadows is contingent on the successful completion of a post-offer, pre-employment physical examination.

We consider applicants for all positions regardless of race, color, religion, creed, genetic information, gender, national origin, disability, military status, sexual orientation, age or any other legally protected status.

Position(s) Applied For:		Salary Desired:		Date of Application:					
First Name		Last Name		Middle Name		Other Name(s) Used			
Street Address		City		State		Zip Code			
Telephone Number(s) Hm()		Cell()		Wk()		Social Security Number - -			
Are you available to work: Needed		Full-time		Part-time		Either Full-time or Part-time		PRN/As	
Circle days available	Sun	Mon	Tue	Wed	Thu	Fri	Sat		
List hours available	From To	From To	From To	From To	From To	From To	From To		
<p>Has your professional licensure/certification ever been suspended or revoked? Yes No</p> <p>Have you <u>ever</u> been convicted of, plead no contest to, or entered into a plea agreement for <u>any</u> crime (including misdemeanors) other than a minor traffic infraction? Yes No</p> <p>(Answering Yes may not disqualify you from employment. However, failure to accurately disclose all information will result in disqualification from employment or termination of employment, if hired. Criminal background checks are conducted on all new employees and are a condition of employment.)</p> <p>If Yes to either of the above questions, please explain and include date(s):</p>									
<p>How did you hear of this position? Check the source and fill in name as applicable.</p> <p>Durham Herald Burlington Times News Chapel Hill News Raleigh News & Observer CM</p> <p>Website</p> <p>Other Publication/Website _____ Job Fair at _____</p> <p>Carolina Meadows Employee _____ Other _____</p>									

For Carolina Meadows Use Only

Date of 1 st Interview	Interviewed By	Comment
Date of 2 nd Interview	Interviewed By	Comment
	Salary Offered	Position Offered

“Our reputation is built on trust, integrity, value and doing the right thing, the right way all of the time.”

Pre-employment Testing Date	Start Date	Hours/Days Offered
Additional Comments/Info:		

“Our reputation is built on trust, integrity, value and doing the right thing, the right way all of the time.”

Professional References – Give three references who are not relatives or former employers		
<i>Name</i>	<i>How do you know them?</i>	<i>Phone Number(s)</i>

Please Read Carefully

In making application for employment with Carolina Meadows (the “Company”), I understand and acknowledge the following:

1. The information given by me on this application is true in all respects, and I have not failed to disclose information that the Company could reasonably consider relevant to its hiring decision. I understand that I may be refused employment, or if employed, terminated, if I give false or misleading information on my application or during the interview process.
2. I expressly authorize and request, without reservation, the Company, its representatives, employees and agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions, and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have against the Company, its agents, employees or representatives, for seeking, gathering and using such information in the hiring and employment process, and all other persons, corporations or organizations for furnishing such information about me. I also release the Company and such other persons or entities from any and all liability regarding same.
3. It is the policy of the Company to afford equal opportunity to all employees and applicants for employment without regard to race, color, religion, creed, genetic information, gender, national origin, disability, military status, sexual orientation, age or any other characteristic protected by Federal or State law.
4. I acknowledge that my application will be given proper consideration given business needs by the Company and my qualifications as stated on the application, but its receipt does not imply that I will be further contacted, offered employment or be employed by the Company.
5. If I am hired, I am free to resign at any time, for any reason or no reason, and with or without prior notice. The Company reserves the same right to terminate my employment at any time, for any reason or no reason, and with or without prior notice. This application does not constitute an agreement or contract of employment for any specified period of time.
6. Should I become employed with the Company, I acknowledge that I will be required to follow its policies, rules, regulations, standards, business ethics and any modifications or amendments to them.
7. If I am hired, I will be required to provide proof of identity and legal authority to work in the United States and to otherwise complete an I-9 form in accordance with Federal immigration laws.

I acknowledge that I have read and fully understand the foregoing, and have had the opportunity to ask questions, which, if asked, were satisfactorily answered.

Signature of Applicant: _____
 Print Name: _____

Date: _____
 SSN: _____ - _____ - _____

Employment History

*List last three employers. Information must be completed even if a resume is submitted.
Explain any gaps in employment and list additional employers you have had in the last five years in
the **Comments and Additional Information** section on the last page of the application.*

Current or Most Recent Employer			
Employer	<div style="text-align: center;">Dates Employed</div> <div style="display: flex; justify-content: space-between; font-size: 0.8em;"> From Month/Year To Month/Year </div>		Work Performed
Address			
Telephone Number(s)	<div style="text-align: center;">Hourly Rate/Salary</div> <div style="display: flex; justify-content: space-between; font-size: 0.8em;"> Starting Ending </div>		
Supervisor Name			May we contact current employer before job offer? <div style="display: flex; justify-content: space-around; font-size: 0.8em;"> Yes No </div>
What is/was Your Job Title with this Company?			Are you eligible for rehire? <div style="display: flex; justify-content: space-around; font-size: 0.8em;"> Yes No N/A </div> If No explain:
Reason for Leaving			
Previous Employer 2			
Employer	<div style="text-align: center;">Dates Employed</div> <div style="display: flex; justify-content: space-between; font-size: 0.8em;"> From Month/Year To Month/Year </div>		Work Performed
Address			
Telephone Number(s)	<div style="text-align: center;">Hourly Rate/Salary</div> <div style="display: flex; justify-content: space-between; font-size: 0.8em;"> Starting Ending </div>		
What was Your Job Title with this Company?			Are you eligible for rehire? <div style="display: flex; justify-content: space-around; font-size: 0.8em;"> Yes No </div> If No explain:
Supervisor Name			
Reason for Leaving			
Previous Employer 3			
Employer	<div style="text-align: center;">Dates Employed</div> <div style="display: flex; justify-content: space-between; font-size: 0.8em;"> From Month/Year To Month/Year </div>		Work Performed
Address			
Telephone Number(s)	<div style="text-align: center;">Hourly Rate/Salary</div> <div style="display: flex; justify-content: space-between; font-size: 0.8em;"> Starting Ending </div>		
Supervisor Name			Are you eligible for rehire? <div style="display: flex; justify-content: space-around; font-size: 0.8em;"> Yes No </div> If No explain:
What was Your Job Title with this Company?			
Reason for Leaving			

Explain any gaps in employment and list additional employers you have had in the last five years in the Comments and Additional Information section on the last page of the application

General Information	
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Are you 18 years old or older?	Yes	No, If No please list age _____
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Have you ever been employed with Carolina Meadows before?	Yes	No
If Yes list dates of employment: From _____ To _____		

Are you legally authorized to work in the United States?	Yes	No
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Did you graduate from High School or obtain a GED?	Yes	No
Name of HS or GED Program _____	City & State _____	

Did you attend College or obtain training beyond High School/GED?	Yes	No
If Yes, please list college/training program name, amount of time attended and list any degree or certification obtained.		

Comments and Additional Information

[illegible]