**Community Grants Program**

**Application for 2014-2015**

**INSTRUCTIONS:** Please **click on** the gray boxes and fill in requested information. Save and email as an attachment to amy@carolinameadows.net by **October 15, 2014.** Only complete applications which follow word limits will be considered.

1. **Contact Information**

**Agency Name:**

**Amount Requested:**

**Person Submitting Request:**

**Name of Director:**

**Mailing Address:**

**Phone Number:**

**Email address:**

**Agency website:**

**Number of professional staff:**       **# of volunteers:**

**Federal Tax ID #:**       (must have 501(c) (3) status to apply)

**Mission of agency (limit 50 words):**

**Focus area under which you are applying:**

[ ]  Supporting seniors [ ]  Supporting hunger relief

1. **Project Summary:** Provide a brief 1-2 sentence summary of the proposed project. **Limit 50 words.**
2. **Need:** How is the project need identified and substantiated in Chatham County? **Limit 150 words.**
3. **Project Description / Objectives**: Clearly describe the project including how the proposed funding would support seniors and/or hunger relief efforts in Chatham County. What are the anticipated outcomes and how they will be measured? What long term benefits could result from this project? **Limit 350 words.**
4. **Collaborative Effort:** If this is a collaborative community effort, who are the partners and what are their general roles? **Limit 150 words.**
5. **Sustainability:** What are the plans to try to sustain the project after grant funding ends? **Limit 150 words.**

1. **Community Grant Request:**
Please provide a brief description of how the funds will be used and fill in the charts below. **Limit 150 words.**

|  |  |
| --- | --- |
| **Proposed Funding from Carolina Meadows** | **Amount Requested** |
| Salary Support for Staff | $       |
| Administrative - supplies, office equipment, rent, etc. | $       |
| Program - supplies, equipment, travel, etc. | $       |
| Other: (please list here      ) | $       |
| Other: (please list here      ) | $       |
| ***Total Amount of Funds Requested from Carolina Meadows*** | ***$***  |

What is the **total budget** **for this proposed project**?

List any **additional sources of funding** **for the proposed project** (pending or secured):

|  |  |  |  |
| --- | --- | --- | --- |
| Source of funds  | Dollar Amount | % of project budget | Secured or pending |
|       |       |       |       |
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Please list the organization’s **total** annual expenses for 2013 (for the entire organization)?

**Please email this completed application to** **amy@carolinameadows.net****.**

**The deadline for applications is October 15, 2014.**

**For questions, contact Amy Gorely via email or 919-370-7213. Thank you!**